

Policies of Sully Christian Schools T.R.I.P. Program

1. The T.R.I.P. (Tuition Reduction Incentive Program) program is available to all students enrolled in Sully Christian School or Pella Christian High School to help reduce the cost of tuition. Any questions about the program are to be directed to the trip coordinator, Julie Van Wyk at 594-4260 or Ivanwyk@netins.net.
2. Family or friends may help you with your tuition reduction by ordering certificates on your order form or by registering individually and designating the certain account they wish to donate to.
3. Parents looking to the future and planning for the Christian education of their young children can also participate. These families will be assigned an account number, the monies earned will be held by the program, and will be credited to their registration starting when their child is enrolled in Kindergarten.
4. The percentage earned in each account will be held and credited to your tuition throughout the school year minus a 1% administration cost. Any discrepancies must be brought to the attention of the coordinator within 30 days of the statement date.
5. Any credits which exceed the registration amount will be held until the following year. If there is an incentive offered for on-time registration it will be assumed that all registrations will be completed on time. Requests for exceptions to this should be brought to the TRIP Coordinator.
6. Order forms must be completed and returned with checks payable to SCS TRIP. These checks are non-tax deductible because you receive dollar for dollar value. We reserve the right to change any incorrect dollar amount increments or issue a credit slip.
7. All completed order forms are due by Monday at noon in the designated TRIP box outside the school office (on milk cooler by gym door during summer months). Late orders will be held over to the next week.
- 8.. These gift certificates are just like cash. Sully Christian School or the Coordinator will be responsible for lost or misplaced certificates.
11. Anyone writing a N.S.F. (insufficient funds) check will incur a fee of \$30.00 to be paid to the program. After two N.S.F. checks are tendered on your account, only money orders or cashiers checks will be accepted on your account for a period of one year. After one year personal checks will again be accepted. If there is another N.S.F. check we will only accept money orders and cashiers check from then on.
12. Several of the local businesses are participating in this program by way of vouchers

instead of certificates. To use the vouchers, all you need to do is make a purchase at one of these businesses. If your purchase conforms to the stipulations on your order form (you must purchase over \$25 if there is a \$25 minimum), you can ask to have a voucher filled out at the time you pay for your purchase or tell them to add you to the TRIP program at SCS.

13. T.R.I.P. is being offered to promote the education of students at the Sully Christian School and Pella Christian High School. Therefore, the money collected on your account will only be paid to these schools and used for tuition reduction in grades K-12. If your child(ren) will no longer attend these schools for whatever reason, you must give written notification within thirty (30) days from the time the children leave the school as to which of the following options you choose:

The monies held in your account should be

- a) credited to your outstanding tuition balance,
- b) credited to another family's tuition (of your choosing),
- c) held in your account under "future" status,
- d) credited to the SCS Tuition Assistance Fund,

If notice is not received the monies will be transferred to the tuition fund of the school the child was last attending.

14. Any account that is inactive for a period of three (3) years will be inactive. If the account contains an amount earned, notification will be given to the account holder. If no activity is made on the account within thirty (30) days of the notice the account will be made inactive off of the system and the monies earned will be credited to the Tuition Fund of SCS. To reactivate your account, contact the TRIP coordinator.